



Language Proficiency Report

Candidate's Name: _____

Language for which this report is being submitted: **Spanish** **English**

To be completed by a professional language instructor

The candidate should be able to follow university lectures in Spanish/English, participate in seminar discussions, take notes and understand written materials. We would appreciate your opinion of the candidate. Thank you for your assistance.

1. How was the evaluation determined?

- Based on knowledge of applicant's coursework in language at this institution.
- Written examination. Name of test and date administered: _____
- Oral examination. Date administered: _____

2. Please indicate your opinion of the candidate's present language ability in each of the following categories.

Listening Comprehension

- None
- Limited to slow, uncomplicated sentences
- Understands simple conversation
- Understands conversation on simple academic topics
- Understands sophisticated discussion of academic topics

Written Expression

- None
- Writes simple sentences on conventional topics with frequent errors in spelling and structure
- Writes simple sentences on conventional topics, with some errors in spelling and structure
- Writes on academic topics with few errors in structure and spelling
- Writes with idiomatic ease of expression and feeling for the style of the language

Speaking

- None
- Able to complete structurally simple, short phrases
- Uses basic grammatical structure, speaking with limited vocabulary
- Uses structural patterns, but not with consistent accuracy; adequate to participate in conversational topics
- Has control over structural patterns; can handle a wide range of conversational situations

Reading Comprehension

- None
- Limited to simple vocabulary and sentence structure
- Understands conventional topics and non-technical subjects
- Understands materials that contain idioms and specialized terminology
- Understands sophisticated materials, including those in proposed field of study

3. Among other students you have taught at this level, how would you rank this student's ability in the target language?

- Top 10%
- Top 25%
- Top 50%
- Lower 50%

4. What is your opinion of the candidate's ability to study a postgraduate program in this language alongside native speakers?

- Will require considerable training before necessary competence can be attained.
- Will require additional training before beginning the program.
- Should be able to manage adequately after a short period of adjustment abroad.
- Should have no difficulty.

5. Please add any additional comments relating to the candidate's linguistic ability.

6. Please mark as appropriate:

- I do not approve the applicant for study abroad in this language.
- I conditionally approve the applicant for study abroad in this language
- I unconditionally approve the applicant for study abroad in this language

7. In the case of conditional approval, what are the conditions the applicant must satisfy to receive clearance for study abroad?

Instructor's signature

Date

Name (please type or print clearly)

Position or title

Office address, telephone and e-mail